

BULLETIN OF CLIENT FEES FOR CHILDREN'S DAYCARE**1. Determining the client's daycare fees**

The daycare fee is a monthly percentage-based fee which is determined according to actual size of the family (parents and minor children in the family (under 18 years of age), deductible income limit and the gross income of the family (see also <http://www.ouka.fi/oulu/asiakasmaksut/paivahoito>)

In Oulu the fee is charged for eleven calendar months of the operating year (1st August – 31st July). If the current daycare relationship has begun before the end of August in the previous year, the July of the following shall be a so-called free month.

The fee is valid until further notice. The fee shall, however, be revised, if the financial status of the family using the daycare services changes noticeably. **The change is considered to be noticeable if the combined gross income of the family on which the fee is determined changes at least 10%.**

2. Declaring income

The daycare fee is always based on the income of the family, which shall be verified by the authorities. However, the municipality can charge the maximum fee if the applicant fails to declare the family's income. The family can also sign consent to pay the highest fee, in which case no income declaration needs to be submitted. The income declaration form (tuloseelvitysloMAKE) must be filled in, verified with the client's signature and delivered at the daycare location or directly at the address: Oulu Office, Client Payment Unit, P.O. Box 75 90015 City of Oulu (Oulun konttori, asiakasmaksuyksikkö, PL 75, 90015 Oulun kaupunki).

3. Fulltime daycare fee

The amount of fulltime daycare fee in EUR is determined according to the payment percentage based on the size of the family and calculated on the basis of the part of the family's average monthly income exceeding the income limit i.e. the excess. In fulltime daycare, the maximum fee of € 283 per month shall be charged for the youngest child and the fee of € 255 per month for the second youngest child. The charge for each additional child after this is 20% of the fee charged for the youngest child. Monthly fees below € 26 per child shall not be charged.

4. Part time daycare fee

In part time daycare the continuous maximum care time cannot exceed 5 hours/day. The fee for part time daycare is 60% of the monthly fulltime daycare fee.

5. Free of charge pre-primary education

The Basic Education Act provides that the pre-primary education (preschool education) is free of charge and must be taken into account as a deductible factor when the daycare fee is determined. The fee charged for the daycare provided before and after the pre-primary education hours is 60% of the monthly fulltime daycare fee. If a child attending the pre-primary education needs fulltime daycare during the autumn, winter or Christmas vacations, a fulltime daycare fee shall be charged for the above-mentioned vacation periods.

6. Agreement on reduced daycare

If the child attends daycare noticeably less than the care time intended for the regular fulltime daycare, the daycare fee charged from the family shall be a reduced fee proportioned to the actual care time (i.e. the agreed days) and thus lower than the fulltime daycare fee.

The agreement on reduced daycare can be made for 10-15 days per calendar month for a minimum of five (5) months. The agreement can only be made in fulltime daycare. Children attending free of charge pre-primary education and daycare simultaneously make an exception for this rule and the agreement can be made for the part of the daycare. The agreement on reduced daycare becomes effective from the beginning of the month when the agreement was signed and it cannot be made retrospectively. The agreement can be cancelled during the agreement period for a specific reason such as changes in the size of the family or in the employment or studying circumstances. The agreement must be cancelled with a written notice.

7. Daycare invoices

The invoice for daycare shall be sent to the client's home address as a so-called e-letter once a month retrospectively or it can be sent via Internet as e-invoice. The daycare fees of all the children in the family are charged on one invoice and the invoice shall be sent under the names of both guardians. The family can make an agreement with the bank for the invoice to be sent via Internet-invoice i.e. an e-invoice.

If the invoice for the daycare has not been paid at the due date at the latest, an annual interest on arrears shall be charged beginning from the due date. Overdue daycare fees are distrainable without a separate decision issued by the court.

If the parents do not wish to accept the daycare position that has been applied and granted for the child and they fail to cancel the daycare before the beginning date of the daycare agreement, half of the monthly fee shall be charged as payment.

8. Effect of absences on daycare fees

The fee shall be charged as a monthly fee. Potential absences shall only be remunerated:

- if the child is absent due to an illness for the whole month (all operational days), no fee shall be charged.
- if the child is absent due to an illness for at least eleven (11) operational days during a calendar month, half of the monthly fee shall be charged as payment.
- if the child is absent for any other reason than illness during all the operational days of a calendar month, half of the monthly fee shall be charged as payment.
- when the child's daycare agreement is beginning or ending in the middle of a calendar month, a fee calculated according to the care days and, thus, lower than the monthly fee shall be charged.

The notice of the termination of daycare shall always be made in written form. There is no term of notice. The termination cannot be notified retrospectively.