



CITY OF OULU
 Social Affairs and Health Care Administration
 Management Services/ Customer Payments
 P.O. Box 75, 90015 City Of Oulu
 Street address: Kirkkokatu 18, 3rd floor

**INCOME DECLARATION FORM FOR THE PURPOSES OF
 DETERMINING DAY-CARE FEES**

Please send the completed form with enclosures to the Customer Payments unit or return it to a day-care centre or family day care co-ordinator, to be forwarded on.

Day-care centre / family child minder

Children in day care

Family's other children under the age of 18 living at home

Name and social security number	Name and date of birth
Name and social security number	Name and date of birth
Name and social security number	Name and date of birth
Name and social security number	Name and date of birth

Parents' names

Guardian	Spouse
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If the income form is not returned by the given date, the day-care fee will be invoiced at the maximum amount. In cases where the decision regarding the fee has been based on faulty information provided by the customer, the payment may be rectified retrospectively. The day-care fees for all children in a family are combined in a single invoice, which is sent in the names of both guardians.

The family will not declare information about income	<input type="checkbox"/> The family will not declare information about income. The care fee is set at the maximum.	Guardian's income EUR per month	Spouse's income EUR per month
Employment start date			
Salary income	Salary (holiday pay 5% of gross salary per month)/earnings (enclose employer's salary statement)		
Business and professional income including agricultural earnings	A reliable account of the level of income based on bookkeeping should be provided for the most recent accounting period and/or an advance tax certificate, including a statement of the basis of calculation for the withholding tax as well as the balance sheet for the most recent accounting period. Attachment: Entrepreneur's income form		
Capital income	(E.g. rental income, dividend income)		
Other benefits	Include company car, company-paid telephone, company flat, luncheon vouchers		
Social benefits	E.g. pension, sickness allowance, unemployment or maternity allowance, maintenance payment according to the Rehabilitation Grant Act, training allowance (please attach copies of award decisions and payments received).		
Maintenance assistance, maintenance support for children in day-care	Receipt, bank statement or a decision on maintenance assistance / support		
Deductions Amount of maintenance support / life annuity paid	Maintenance assistance EUR per month (please attach copies of payment receipts) cash life annuity payments EUR per month		

Studies **Students should provide a study certificate issued by the educational establishment.**

I confirm that the information is correct, and consent to it being verified.

_____ Date

_____ Parent's signature

EXAMPLES OF HOW THE DAY-CARE FEE IS DETERMINED

Municipal day-care

Income is not deemed to include

child benefit, child care allowance, pensioners' care allowance, child increment according to the Social Insurance Act, housing allowance, disability allowance, medical treatment and examination expenses paid for on the basis of accident insurance, draftees' dependants allowance, front veterans' pension allowance, study grant, adult study grant, student housing allowance, activity money paid in the form of subsistence support and travel reimbursement, maintenance payment according to the Rehabilitation Grant Act, maintenance payment according to the Act on adult education relating to labour policy grants or other corresponding assistance paid for study purposes, compensation for costs of foster care or child home care allowance.

Deductions from income include

maintenance assistance paid and other similar costs arising from real family relationships, as well as life annuities.

The day-care fee is calculated by applying the relevant fee percentage given below to any income exceeding the income threshold determined according to the size of the family:

Income thresholds and fee percentages	Family size	Income threshold EUR /month	Maximum fee %
	2	1,198	11.5
	3	1,477	9.4
	4	1,754	7.9
	5	1,871	7.9
	6	1,988	7.9

If the family size exceeds six, the income threshold, which determines the fee, will be increased by €117 for each subsequent child in the family.

The **maximum monthly fee** is €254 for the youngest child, and the **maximum monthly fee** for and older sibling is €229. For each subsequent child in day care, the fee is 20% of the fee for the first child i.e. a maximum of €50,80. A monthly fee per child amounting to less than €23 will not be collected.

The family's first child is always deemed to be the youngest child to use the day-care services. The fee for the second child and any subsequent children is determined as a proportion of the calculated full-time day care fee of the youngest child. The fee for **part-time care** (if care time is less than five hours per day) is 60% of the price of full-time care.

The **family size** is deemed by including both persons living in a joint household, married or in marriage-like arrangements, and each partner's children under the age of 18 living in the same household.

EXAMPLES

Example 1

The family comprises a father, mother and two children (a 1-year-old and a 3-year-old). Both children are in municipal day care.

The family's combined income is €2,488.26 per month.

Day-care fee:

€2,488.26 - €1,754 = €734,26

7.9% of €734,26 = €58.01 per month per child = **a total of €116,02 per month**

Example 2

The family comprises a single parent and two children (a 2-year-old and a school pupil). The toddler is in municipal day care.

The family's income totals €1,605.00 per month

Day-care fee:

€1,605.00 - €1,477 = €128.00

9.4% of €128.00 = €12,04 per month, which won't be levied since it doesn't exceed €23 per month.

Example 3

The family comprises a father, mother, and four children, three of which are in municipal day care and one is a school pupil. The family's total monthly income is €3,952.42 per month.

Day-care fee:

€3,952.42 - €1,988 = €1964,42

7.9% of €1,964.42 = €155.19 = fee for the 1st and 2nd children. The fee for the 3rd child is 20% of that for the 1st child = €31.04; **a total of €341.42 per month**