

**DAYCARE INVOICES DIRECTLY TO YOUR ONLINE BANK**

The City of Oulu offers the customer families of its daycare services the possibility to use online invoices i.e. e-invoices. E-invoice is an electronic invoice which can be sent directly to the customer's own online bank. At the online bank the invoice can be seen and browsed just like a normal paper invoice. It will be possible for the families to register themselves as e-invoice customers straight away. When signing in as e-invoice customers the clients can choose whether they want to verify the invoice first and then accept it for debiting or whether they would like the e-invoice to be charged automatically at the due date the same way as it is done in direct debiting.

- No need to fill in any account numbers or reference numbers which means no typing errors, the invoice form is ready for debiting
- No worries concerning safe-keeping or destroying invoices, e-invoices shall be safe in the electronic archives
- It will be possible to verify and debit invoices wherever there is an Internet-connection available, also when you are away or travelling
- No more monthly daycare invoices in your mail

Instructions how to activate e-invoicing can be found in your own online bank. In case you need further instructions, you can contact the customer service clerks of your own bank personally. More information: [www.e-lasku.info](http://www.e-lasku.info).

You can find the e-invoice form for daycare **in your online bank under the title Oulun kaupunki/lasten päivähoido (City of Oulu/children's daycare)**.

**The fixed due date is always 26<sup>th</sup>.**

When the customer is signing in as an e-invoice customer in the online bank, **the identity number of the first parent/guardian marked on the invoice form shall be requested.** This information shall be necessary for linking the online invoicing address with the correct customer file in the invoicing system.

**More information about daycare invoicing tel. 08 5585 4770**

# OULU

**Bulletin**

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