



Sivistys- ja kulttuuripalvelut

Varhaiskasvatus

P.O. Box 17, 90015 Oulun kaupunki

Application received \_\_\_\_/\_\_\_\_/20\_\_\_\_

<b>CHILD'S PERSONAL DETAILS</b>	Surname and first names (underline the name you are known by)		Identity number
	Street address		
	Postcode	Post district	Home tel.
	Daycare centre		Time of preschool education per day
	Transportation search for the period ____/____/20____ - ____/____/20____		Transportation needs ( from-to)
<b>NOTE!</b>	<b>Transport is subject to a <u>two-week processing period from the date of submitting the application</u></b>		
<b>DETAILS OF GUARDIAN</b>	Surname and first names		Home tel.
	Working hours per day, place of work		Work tel.
<b>DETAILS OF SPOUSE</b>	Surname and first names		Home tel.
	Working hours per day, place of work		Work tel.
<b>DATE SIGNATURE</b>	Date and parent's signature		
<b>STATEMENT/DIRECTOR OF DAYCARE CENTRE</b>	Statement:		
<b>DECISION</b>	Transport to free-of-charge preschool granted for ____/____/20____ - ____/____/20____		
	Transportation application rejected <input type="checkbox"/>		
	Justifications		
<b>DECISION §</b>	Date and signature		
_____			

<b>TRANSPORT CRITERIA</b>	<p><b>Transport to free-of-charge preschool is based on:</b></p> <p>Basic Education Act § 32 (19 Dec 2003/1139): "If the distance to school for a pupil in basic education or in additional voluntary education exceeds five kilometres, the pupil shall be entitled to free transportation. If the distance for a pupil in pre-primary education from home to school or from daycare referred to in the Day Care Act to the place of pre-primary education exceeds five kilometres, the pupil shall correspondingly be entitled to free transportation from home directly to pre-primary education or from daycare to pre-primary education and from pre-primary education home or to daycare. Additionally a pupil in basic education, in additional voluntary education or in pre-primary education shall be entitled to free transportation when the travel referred to above is too difficult, strenuous or dangerous in view of the pupil's age or other circumstances. An alternative to free transportation is an adequate subsidy for transporting or accompanying the pupil to school."</p> <p>Municipal merger board 21 Aug 2012 §62: "The transportation principles for preschool and basic education in Oulu has been approved of as indicative to be carried out in compliance with Appendix A chapter 3." The general principles applied to school transportation arrangements shall be applied to preschool transportation (distance to preschool a minimum of 5 km and the Koululiitu method).</p> <p><b>Free transportation does not apply to preschoolers who also attend municipal or private daycare.</b></p>
<b>APPLYING FOR TRANSPORTATION</b>	<p>Apply for transportation by submitting the application for preschool transportation to the director of preschool services. The applicant must request a statement from the daycare centre director on the grounds for transportation. The application is submitted to: Sivistys- ja kulttuuripalvelut, varhaiskasvatus, P.O. Box 17, 90015 Oulun kaupunki</p>
<b>INSTRUCTIONS FOR TRANSPORTATION</b>	<p>Transportation can be either individual or group transportation with either a taxi or a bus. In taxis, safety instructions given by the driver must be complied with. The instructions are based on the decision by the Ministry of Transport on loading and safety arrangements of school and daycare transportation. If transportation is not needed due to illness, holiday or other reason, the parents must cancel transportation. Guardians are obliged to accompany the child to the transport vehicle and meet the child on return.</p>
<b>APPEAL</b>	<p><b>Appeal authority</b> Appeals are submitted to the Oulu Administrative Court, address: Isokatu 4, P.O. Box 189, 90101 Oulu</p> <p><b>Appeal period</b> Appeals must be submitted within 30 days of the notification of the decision.</p> <p><b>Service</b> The recipient is deemed to have received information of the decision on the date marked on the certificate of service or if the decision has been sent by post, seven days after the decision has been left for the post to be delivered.</p> <p><b>Document of appeal</b> The document of appeal, addressed to the appropriate authority, must contain the following information: * name of the appellant, profession, municipality of residence and address * decision to which the appeal is attributed * the parts of the decision subject to the appeal and the change requested * grounds for appeal</p> <p>The appeal document must be signed by the appellant in person. If the document of appeal is only signed by the person who has written the document, it must include information on the profession, municipality of residence and address of the person making the appeal.</p> <p>The decision related to the appeal must be attached to the appeal document as the original or as a copy certified by an authority, and the date of the commencement of the appeal period. The appeal can be sent by post or by courier, under the responsibility of the appellant. If sent by post, the appeal must be posted early enough to reach the recipient at the latest on the last day of the application period, during office hours.</p>
<b>NOTIFICATION OF THE DECISION</b>	<p>Notification of the decision sent as a letter (Act on municipalities/kuntalaki 95 §)</p> <p>Applicant</p> <p>Posted on _____ date/notification of the decision made by _____ / _____ 20____  </p>