

Specification <i>The client register of the communication network services of the City of Oulu</i>	Date <i>October 15, 2019</i>
<b>Purpose of the processing of personal data</b>	
Why do we process your personal data? <i>Personal data are processed to handle and enable the orders, sign-ups, contacts, dealings of data subjects and in connection with marketing, surveys, and raffles. A data subject may authorize the use of his/her personal data also in targeted marketing such as in sending event invitations or complementary information for example.</i>	
Why are we allowed to process your personal data? <i>Personal data are processed in the public interest / in the exercise of public powers or with the consent of the data subject.</i>	
Processing of the personal data in the register upon a commission agreement ( <i>the personal data to be processed upon a commission agreement and the duration of the processing</i> ) <i>External service producers may, upon commission by the City of Oulu, process personal data in the extent required in the agreement between the City and the service producer.</i>	
Do we automatic profiling in decision-making? <i>Profiling means automatic processing of personal data in which personal characteristics of a person are evaluated. We do not use automatic profiling in decision-making.</i>	
<b>Controller and contact information</b>	
Controller <i>The City Board</i>	Contact information of controller <i>Mikko Salmi, Director of Communications, firstname.lastname(at)ouka.fi, tel. 08-558410, PL 1, 90015 City of Oulu</i>
Controller's representative <i>Web Editor</i>	Contact information of controller's representative <i>Martti Holma, firstname.lastname(at)ouka.fi, tel. 08-558410, PL 1, 90015 City of Oulu</i>
Data protection officer <i>Security Director</i>	Contact information of data protection officer <i>Kari Nykänen, tietosuoja(at)ouka.fi, tel. 08-558410, PL 12, 90015 City of Oulu</i>
<b>Personal data processed</b>	
What personal data do we process? <i>The personal data of the customer and the employee and the identification data of the employees who have replied. Special dietary information may be asked for in connection with event sign-ups.</i>	
How long do we store your personal data? / Criteria for determining the storage period <i>Data are stored in accordance with the recommendations on storage periods of municipal documents. Certain data are stored permanently in accordance with a decision made by the National Archives of Finland. Special categories of personal data are deleted immediately after the event.</i>	
Where are the personal data needed in the processing obtained? <i>From the client, from the organization</i>	
<b>Transfers and disclosures of data</b>	
Regular transfers and disclosures <i>We do not transfer or disclose data on a regular basis.</i>	
Transfer or disclosure of data outside the EU or the European Economy Area (EEA) and criteria thereof <i>We do not transfer or disclose data outside the EU or the European Economy Area.</i>	

The data subject's rights	Requests related to a data subject's rights
<p>You have the right:</p> <ul style="list-style-type: none"> <li>• to check the data concerning yourself</li> <li>• to demand to have your data rectified</li> <li>• to demand to have your data erased (does not apply on statutory tasks)</li> <li>• to demand to restrict the processing of your personal data</li> <li>• to object to the processing of your personal data</li> <li>• to request that the personal data that you have provided yourself be transferred from one controller to another</li> <li>• to withdraw the consent that you have given if processing of personal data is subject to consent</li> <li>• not to be subjected to automatic decision-making</li> </ul>	<p>Requests related to a data subject's rights are to be sent to the following address:  Registry of the City of Oulu  PL 71  90015 City of Oulu  Visiting address: Kansankatu 55 A</p> <p>Requests in electronic format are to be sent to the following address:  <a href="mailto:Registry@ouka.fi">Registry@ouka.fi</a></p> <p>A data subject has the right to have the matter handled by a data ombudsman if s/he considers that the processing of personal data relating to him or her infringes related legislation.</p>