



City Board's and Central Administration's granting principles of monetary grants (unofficial English translation)

Document number OUKA/8882/02.05.01.03/2023

Summary

Motion

The City Board decides on the presented City Board's and Central Administration's granting principles of monetary grants.

The City Board's follow-up delegation 12.6.2023 § 175, the section Talousasiat is supplemented, coming into effect on 1.7.2023, as follows:

- Communications Director decides on event grants up to 20 000 €.

Decision

Motion is approved.

Presentation

The Oulu City Board has according to follow-up delegation (16.5.2022 § 150) transferred authority regarding grants to office-holders of Central Administration while demanding that the granting principles approved by the City Board are followed.

The City Board has compiled general granting criteria for grants for the city of Oulu. The criteria apply to all city sectors.

According to the City Board's follow-up delegation, the Central Administration's Administrative Director decides on approving grants allocated to the City Board up to 3 000 €, the City Board decides on grants exceeding 3 000 €. Additionally, the Administrative Director decides on releasing or easing facility rentals for events and visits taking place in city facilities and properties according to the City Board's policies. The grants are of such a nature that they do not fit under any other city sector. According to the City Board's follow-up delegation, the Central Administration's Human Resources Director decides on the grants of staff organizations. Annual negotiations are held with staff organizations about the amounts of the grants.

The Central Administration's Communications and Event Unit may approve grants for events. The Communications Director's authority includes granting monetary grants to events up to 20 000 €. The City Board decides on the amount that exceeds 20 000 €.

The City Board's and Central Administration's granting principles of monetary grants

The following granting principles for grants, staff organization grants, and event cooperation are presented to the Oulu City Board:

1. Grants of the City Board

The City Board's allocated grant funds support subjects that do not fit under the jurisdiction of any other city sector. The approved grants support the implementation of the City Strategy and city services as well as supporting a positive city image. Grants apply to activities that are open to all citizens.

The general granting principles of the city of Oulu are applied to City Board grants when approving grants. Grants are approved to private individuals only in special cases with heavy justification.

Grant application and processing

City Board grants can be applied for throughout the year. The application must be filed at least two months before the event, unless otherwise stated in the application instructions. Applications are filed in the city of Oulu's online service (eAsionti). The applications can be filed with separate applications until eAsionti is adopted for City Board grants. All required attachments must be delivered with the application, including a notice if the applicant has received or applied for grants from the city's other branches of administration.

Grant payment and monitoring

The grant is paid once the granting decision is legally valid. The receiving party must deliver a review of using the grant by the end of the granting year. Failing to deliver a review will stop the approval of any future grants.

Approval

The Administrative Director decides on approving grants allocated to the City Board up to 3 000 €, the City Board decides on grants exceeding 3 000 €.

2. Staff organization grants

The city of Oulu as an employer grants staff organization grants which are used to cover the expenses of employee representative tasks excluding training and salary costs. Grants are used to cover costs regarding facilities, equipment and connections of employee representatives. The costs of branch-specific employee representatives of chief contracting organizations are not covered with grants. Grants are not approved in situations where the employer organizes facilities, equipment and connections of employee representatives in some other way. As the grantor, the employer demands that the costs are proportioned in such a way that the grant is sufficient to cover them. If there are significant changes to costs, the amount of grants will be negotiated with all chief contracting organizations equally. If the employee representative utilizes equipment or connections otherwise organized by the employer, these costs are covered by the individual branch of administration.

Grant payment and monitoring

Grants are paid twice per year in June and December. Organizations must deliver a report and financial statement to the employer within a month of their completion.

Approval

According to the City Board's follow-up delegation, the Central Administration's Human Resources Director.

3. Communications and Event Unit's grants for events

The city of Oulu's Central Administration's Communications and Event Unit's cooperation with event organizers supports and implements the City Strategy's goals and operational objectives. Promoting events in the city of Oulu responds to the City Strategy's focus areas of attraction, retaining and vitality, as well as supports and complements city activities. Event cooperation makes the implementation of nationally and internationally attractive, unique and high-quality events possible in Oulu.

Cooperation strives to make Oulu more attractive to large event organizers. On top of cultural influence, events have a wide regional economic effect in, for example, tourism, commerce, employment and businesses in the event sector.

Additionally, by enhancing and developing event cooperation it is possible to support the implementation of Oulu's European Capital of Culture year and ensure its continuity in the city of Oulu's organization. Events are considered a central tool of city marketing.

When evaluating the nature of each cooperation partnership, it is important to emphasize whether there is an existing market for the supported event, can one operator implement the event and what is the primary nature of the cooperation (grant or procurement). However, the evaluation of the cooperation's nature as a grant or procurement is based on comprehensive consideration.

The event's wide national or international visibility and how it supports the City Strategy's goals are considered during the processing of individual grant applications. An additional condition for approving grant applications is that the event's organizing organization is financially stable, and that the event has prerequisites for development and improvement in quality. The grant receiver must declare their event in the city of Oulu's Event Calendar.

Applications and processing

Applications are filed in the city of Oulu's online service. Event grants can be applied for throughout the year. Applications must be filed at least two months before the event.

Payment and monitoring

The grant is paid once the granting decision is legally valid. The receiving party must deliver a review of using the grant by the end of the granting year. Failing to deliver a review will stop the approval of any future grants. The grant can also be claimed for recovery unless a review is delivered.

Approval

The Communications Director decides on the approval of grants up to 20 000 €. The City Board decides on the approval of grants that exceed 20 000 €.

Administrative regulation 6 §.

Decision history

-

Attachments

-



Supplementary material -

Presenter Mayor Seppo Määttä

Preparers Central Administration,
Administrative Director Ari Heikkinen, tel. 0400 700 507,
Chief Financial Officer Marja Kariniemi, tel. 050 597 4109,
Special Adviser Teija Lehtosaari, tel. 044 703 4013.

Implementation Extract: Ari Heikkinen, Tuomas Halonen, Mikko
Salmi, Marja Kariniemi, Teija Lehtosaari
Claim for correction as the appeal.