

## CREATING AN ACCOUNT IN EVAKA

This is a machine translate.

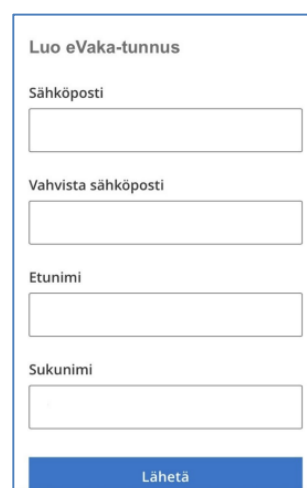
1. Open eVaka in a browser at <https://varhaiskasvatus.ouka.fi>.
2. Select **Log in**.



3. Select **Luo tunnus**.
4. **Identify yourself strongly** in the system with either online banking credentials or a mobile certificate.
5. After identification, select **Jatka palveluun**.



6. Enter your current email address twice in the rows.
  - Your first name and last name are already displayed (in the picture they do not appear).
  - ATTENTION! Your email address will serve as your eVaka username in the future.
7. Select **Lähetä**.



8. **Create a password.**

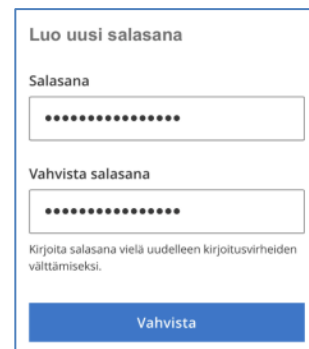
The password must contain at least eight (8) characters, including at least one uppercase letter, lowercase letter and number.

9. Select **Vahvista**.

10. Open your email and click the **Verify email address** link in the message you received.

If you didn't receive the email, check your spam folder.

11. Confirm your email address by clicking **Klikkaa tästä jatkaaksesi** -link.



The screenshot shows a web form titled "Luo uusi salasana" (Create new password). It contains two input fields: "Salasana" (Password) and "Vahvista salasana" (Confirm password), both filled with dots. Below the fields is a small text note: "Kirjoita salasana vielä uudelleen kirjoitusvirheiden välttämiseksi." (Write the password again to avoid typos). At the bottom is a blue button labeled "Vahvista" (Confirm).

After the successful creation of the account, eVaka will open to you.

Tip! Remember to make your browser's eVaka view a shortcut to your computer's desktop or your mobile device's home screen to make the use of eVaka smoother in the future.

In case of problems, please contact the eVaka team by filling out the service request form at <https://palvelupynto.siku.ouka.fi/customerui>.