

# *Oulu Conservatory*



*For students of basic and advanced studies and guardians 2023-2024*

Updated 20.10.2023



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Wilma address: <https://oulunkonservatorio.inschool.fi>  
Conservatory home page: [www.oulunkonservatorio.fi](http://www.oulunkonservatorio.fi)  
E-mail address for permanent teachers is: [etunimi.sukunimi@eduouka.fi](mailto:etunimi.sukunimi@eduouka.fi)

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## GENERAL

**Oulu Conservatory** provides education according to the advanced syllabus of music in the basic education of musical arts and upper secondary vocational education.

### Academic Year 2023-2024

Teaching of the autumn semester begins on 14 August 2023. Teaching is provided for 35 weeks during the academic year. The academic year for teachers lasts 38 weeks from 9 August 2023 to 31 May 2024.

For three weeks the teachers have so-called other work (assessment, selection and entrance examinations, training) during which time there is no teaching.

### Curriculum

The National Board of Education has confirmed the National Core Curriculum for an Advanced Syllabus of Music for Basic Education in the Arts (20 September 2017). The City of Oulu's Board of Education and Culture has approved a new **Curriculum for the Advanced Syllabus of Music for Basic Education in the Arts**, which will be applied to students who have started their studies on or after 1 August 2018.

The transition period, during which some students studied according to the old curriculum and some according to the new one, ended on 31 July 2021. Students who started before 1 August 2018 will have their previous studies approved, and they will be transferred to studies in accordance with the new curriculum as of 1 August 2021. Further information on the curriculum can be obtained from your own teacher, study counsellor and study office.

### Structure and length of studies

You can study for **six years** in basic education. At the end of the studies, there will be a final performance in the main subject. The calculation of the years of study does not begin until the student reaches the age of ten. Studies can also be completed in less than six years (recommended, for example, for adult students).

In advanced studies, you can study for **three years**. At the end of the studies, a thesis for advanced studies is completed. Adult education follows the goals and core contents of the advanced syllabus in music.

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### **lukui**Calculated extent of studies and number of hours

The calculated extent of the advanced syllabus in basic education in the arts is a total of 1,300 hours, of which 800 hours are basic studies and 500 hours are advanced studies.

The most common lesson length is 45 minutes for the principal instrument and 30 minutes for the secondary instrument .

In order to be eligible to apply to study a secondary instrument, a student must meet at least one of the following conditions:

- student is at least 12 years old by 1 August 2023
- student has studied the major subject at the conservatory for at least two years and has acquired sufficient skills there

### **Course of studies**

Studies progress in accordance with the goals set each year. **The student and the teacher set the goals together.** For younger students, parents/guardians are also involved in setting goals. The achievement of goals is assessed annually.

Musicianship skills subjects are part of each student's programme from the age of approximately 10 years onwards. The teacher of the major subject acts as the guidance counsellor of the students and supervises the progress of the students' studies.

## **CERTIFICATES**

The student is awarded a certificate on the basic studies in advanced syllabus of basic education in music after completing the studies included in the basic education.

A certificate of completion of the advanced syllabus is awarded after the student has completed the basic and advanced studies included in the advanced syllabus.

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Oulun kaupunki/Konservatorio  
**WORKDAYS 2023-2024**

vko	SL	ma	ti	ke	to	pe	la		vko	KL	ma	ti	ke	to	pe	la		
32	07.08			S	*	*		3	1	02.01						L	0	
33	14.08	*	*	*	*	*		5	2	08.01	*	*	*	*	*		5	
34	21.08	*	*	*	*	*		5	3	15.01	*	*	*	*	*		5	
35	28.08	*	*	*	*	*		5	4	22.01	*	*	*	*	*		5	
36	04.09	*	*	*	*	*		5	5	29.01	*	*	*	*	*		5	
37	11.09	*	*	*	*	*		5	6	05.02	*	*	*	*	*		5	
38	18.09	*	*	*	*	*		5	7	12.02	*	*	*	*	*		5	
39	25.09	*	*	*	*	*		5	8	19.02	*	*	*	*	*		5	
40	02.10	*	*	*	*	*		5	9	26.02	*	*	*	*	*		5	
41	09.10	*	*	*	*	*		5	10	04.03	WINTER VACATION						0	
42	16.10	*	*	*	*	*		5	11	11.03	*	*	*	*	*		5	
43	23.10	AUTUMN VACATION						0	12	18.03	*	*	*	*	*		OD	6
44	30.10	*	*	*	*	*		5	13	25.03	*	*	*	*	E		4	
45	06.11	*	*	*	*	*		5	14	01.04	E	*	*	*	*		4	
46	13.11	*	*	*	*	*		5	15	08.04	*	*	*	*	*		5	
47	20.11	*	*	*	*	*		5	16	15.04	*	*	*	*	*		5	
48	27.11	*	*	*	*	*		5	17	22.04	*	*	*	*	*		5	
49	04.12	*	*	I	*	*		4	18	29.04	*	*	M	*	*		4	
50	11.12	*	*	*	*	*		5	19	06.05	*	*	*	AD			3	
51	18.12	*	*	*	*	*		5	20	13.05	*	*	*	*	*		5	
52	25.12.	CHRISTMAS VACATION						0	21	20.05	*	*	*	*	*		5	
								0	22	27.05	*	*	*	*	*		5	
								92									96	

S= starting day of semester 9.8.2023 \*= workday

Number of workdays in the academic year 2023-204 is 188 (190-Independence Day and May Day)

11.8. clock 15-18 students' calling day for the arrangement of lessons

14.8. teaching begins

autumn semester 9.8.-22.12. = 92 workdays

spring semester 8.1.- 31.5. = 96 workdays

Tulindberg week on 41 Chamber music on week, OD=Open doors 23.3.

Vacations and national holidays:

autumn vacation 23.10-27.10.23 (week 43)

Independence day (I) 6.12.2023

Christmas vacation (CV) 25.12.2023-7.1.2024

winter vacation 4.3.-8.3.2024 (week 10)

Easter (E) 29.3.-1.4.2024, May Day (M) 1.5.2024, Ascension Day (AD) 9.5.2024 and Friday 10.5.2024 a day off

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## MUSICIANSHIP SKILLS COURSES (theory)

### Basic studies:

There are four musicianship skills courses (MuHa1-4). Getting a certificate of basic music studies requires successfully completed MuHa 1-4 courses. The textbook used in basic studies is **Doctor Toonika (Heikkilä-Halkosalmi)**. Available at music stores and bookstores, also online. The price of the book is approx. 30€ and it is used throughout the basic studies.

Rhythm music's MuHa 3 and MuHa 4 are organized every other year, and the order in which they take place does not matter. **The MuHa 3 (rhythm music theory) course will not be organized in the academic year 2023-24.**

**Advanced Studies:** There are two obligatory musicianship skills courses: MuHa 5 (theory and analysis) and MuHa 6 (solfège). The courses common to all are MuHa 5 and 6 (in addition to these, the rhythm music department also has music technology course, which is obligatory). Courses 7 (counterpoint, harmony and voice leading) and 8 (history of western music) are optional.

**MuHa teaching starts in week 33. Registration for groups in the first lesson.** Classes are held in Pohjankartano's C3 staircase (former K staircase), unless otherwise stated. Pass either through the inner courtyard of Pohjankartano (sign on the door) or between the Musiikkikeskus and Pohjankartano. You can also attend MuHa lessons in a different unit than where you attend music lessons!

**Teachers' contact information:** Seppo Torvikoski 044 4401997 (Pohjankartano), Paula Riihimäki 040 5702030 (Oulunsalo/Kotkantie), Sakari Raappana 040 5674561

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**Musicianship skills 1/MuHa 1** (45min)

MONDAY at 15:30-16:15 class C161

at 17:00-17:45 Oulunsalo building, class 077

TUESDAY at 16:30-17:15 class C161

WEDNESDAY at 17:00-17:45 Kotkantie 1, class 2658

THURSDAY at 15:30-16:15 class C028

**Musicianship Skills/MuHa 2** (60min)

MONDAY at 16:15-17:15 class C161

at 17:45-18:45 Oulunsalo building, class 077

TUESDAY at 15:30-16:30 class C161

WEDNESDAY at 16.00-17.00 Kotkantie 1, class 2658

at 17:00-18:00 class C161

**Musicianship skills 3/MuHa 3** (classical, 75 min)

MONDAY at 17:30-18:45 class C161

WEDNESDAY at 15:15-16:30 class C161

**Musicianship skills/MuHa 3** (rhythm music)

Not organized in the academic year 2023-2024

**Musicianship skills 1-3/MuHa 1-3** Adult group

WEDNESDAY at 18:15-19:30 class C161

**Musicianship skills 4/MuHa 4** (classical)

THURSDAY at 17:45-18:45 class C161

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**Musicianship skills 4/MuHa 4** (rhythm music)

WEDNESDAY at 18.00-19.00 Kotkantie 1, class 2658

**ADVANCED STUDIES:****Musicianship skills 5/MuHa 5** (classical)

MONDAY at 19:00-20:15 class C161

TUESDAY at 18.45-20.00 class C161

THURSDAY at 19.00-20.15 class C161

FRIDAY at 15.00-16.15 class C161

**Musicianship skills 6/MuHa 6** (classical)

TUESDAY at 17:30-18:30 class C161

**Musicianship skills 7/MuHa 7** (classical)

TUESDAY at 18:45-19:45 class C161

THURSDAY at 16:30-17:30 class C161

**Musicianship skills 8/MuHa 8** (classical)

In the academic year 2023-24 MuHa 8 will be organized in periods. The dates are as follows:

FRIDAY 10.11.23 at 17:00-19:00

SATURDAY 11.11.23 at 10:00-12:45

FRIDAY 17.11.23 at 17:00-19:00

SATURDAY 18.11.23 at 10:00-12:45

FRIDAY 24.11.23 at 17:00-19:00

SATURDAY 25.11.23 at 10:00-12:00

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FRIDAY 9.2.24 at 17:00-19:00  
SATURDAY 10.2.24 at 10:00-12:45  
FRIDAY 16.2.24 at 17:00-19:00  
SATURDAY 17.2.24 at 10:00-12:45  
FRIDAY 23.2.24 at 17:00-19:00  
SATURDAY 24.2.24 at 10:00-12:45

**Musicianship skills 5-6/MuHa 5-6** (rhythm music)

MONDAY at 16:15-17:45 Kotkantie 1, class 2658

**Recognition of MuHa courses.**

Certificates of recognised/credited study units are requested to be submitted to the study office as soon as possible after completion of the studies.

**Basic studies**

MuHa 1 = Theoretical studies of music classes in Oulu primary schools

MuHa 1-4 = Theory and history studies of music classes in Oulu comprehensive schools

or

MuHa 1-3 = Madetoja Upper Secondary School for Music, courses TAA1 and STA1

MuHa 4 / classical = MT1

MuHa 4 / rhythm music = MT3

**Advanced studies, classical:**

MuHa 5 (chord and form analysis etc.) = TAA1 and 2

MuHa 6 (solfège and transcription) = STA1 and 2

MuHa 7 (Harmony Studies, classical and sectional) the course must be taken at the conservatory

MuHa 8 (history of western music) = MT1 and MT2 (upper secondary school old curriculum: MT 1-4)

In the new curriculum MuHa7 and 8 are optional.

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**Advanced studies, rhythm music:**

MuHa 5-6 (theory and analysis of rhythm music) course must be taken at the conservatory.

Those studying according to the new curriculum also study music technology, for which a possible recognition/accrediting shall be agreed separately with the teacher.

**LENGTH OF LESSONS**

The length of the lesson in the major subject is usually 45 minutes, but the length of the lessons can vary between 30 and 90 minutes. Subject collegiate make presentations to the rector about longer lessons. In a minor subject, the length of a lesson is usually 30 minutes. **The length of the major and minor subject lessons affects the amount of tuition fee.**

**ARRANGEMENT OF LESSONS**

**At the beginning of the academic year, both continuing and new students agree on their lessons with the major and minor subject teacher. The agreed time is valid for indefinite duration and may need to be changed during the academic year.**

**CALLING TIME FOR TEACHERS IS ON FRIDAY 11 August 2023 from 15:00 to 18:00.**

**Termination of studies must be notified to the study office without delay.**

**CANCELLING A STUDENT'S LESSON**

It is the student's responsibility to report the cancellation of the lesson immediately due to illness or other valid reason directly to the teacher or, if they do not reach their teacher, to the study office on 044 703 9160, 044 703 9162.

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## TEACHING CANNOT BE ATTENDED WHEN ILL

The student must not attend the teaching while ill, and **the student should not be sent for a playing lesson when ill**. When ill, the student must be absent from the lessons until they have been fever-free and otherwise asymptomatic for at least 24 hours. The same principles apply to all students, teachers, and other staff in the institution. Hands must be washed whenever entering and leaving the conservatory. Hand sanitizer found in the lobby areas and classrooms can also be used to clean your hands.

## CANCELLATION OF A TEACHER'S CLASS

During a longer absence of the teacher, the aim is to acquire a substitute. If no substitute is available, the rector will negotiate with the student/guardian of the replacement of lessons.

## STUDY LEAVE

All students are required to study regularly and continuously. Study leave must be applied for the duration of the absence. If the duration of absence is 1- 5 days, your own teacher will grant the permission. The rector grants longer absences.

Study leave is applied for in Wilma via the link on the “Hakemukset ja päätökset” tab.

1. Select “ Hakemukset ja päätökset” from the blue top bar. If this point is not visible, first click on the three dots and then select the point mentioned above.
2. Click on the “Tee uusi hakemus” section on the right and select Opintovapaahakemus (opiskelija/huoltaja).
3. Read the instructions carefully and fill out the form.
4. Finally, click “Tallenna tiedot”, and the form will be sent to the principal for approval.
5. The decision on study leave will be made as quickly as possible within the working days of the conservatory’s academic year.

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You can apply for leave for a maximum of one academic year at a time. Absences are counted as included in the study period, with certain exceptions. If the leave is applied for in the middle of the semester, the tuition fee is divided only for a serious reason (e.g., medical certificate, moving to another location). If the reason for the study leave is a temporary move abroad, continuity of study must also be arranged abroad. Obtaining study leave usually requires a concrete reason, e.g., temporary relocation, military service, etc. Focusing on schooling or other hobbies is not a reason to grant study leave. The applicant should also be prepared for the fact that after the end of the study leave, the provision of teaching may not be possible immediately (e.g., the number of hours in the conservatory /for the teachers is full).

## STUDENT ASSESSMENT

Student progress is **assessed annually**. The student receives feedback on their progress and skills from their own teacher and at least once every academic year from another teacher in connection with the annual assessment concert. Annual evaluation concerts are held throughout the academic year, both in the autumn and in the spring. The teacher of the student's major subject will record a verbal feedback in Wilma. At the end of the academic year, the feedback and the verbal assessment will be available to the student and guardian in Wilma during June. **The Advanced Syllabus** of Music for Basic Education in the Arts guides students to focused and long-term work. It also provides preparation for professional studies in the field of music. The studies according to the advanced syllabus are based on early childhood music education, basic music studies and advanced studies. More information can be found in the conservatory's curriculum and, for example, on the website <https://www.oph.fi/fi/koulutus-ja-tutkinnot/musiikki-taiteen-perusopetuksessa-2017>

## CERTIFICATES

At the end of the basic studies, the student receives a certificate of completed basic education. It provides a verbal assessment of the student's progress and development of skills during the basic studies.

The certificate of completion of an advanced syllabus in music is issued after the student has completed the basic studies and advanced studies included in the advanced syllabus. The student's certificate of completion will be marked with a verbal assessment on the completion of the advanced syllabus.

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## MUSICIANSHIP SKILLS SUBJECTS

The content areas of musicianship skills subjects are the ability to read and write music, the awareness of music, and knowledge of the history and styles of music. The recommended age for starting to study musicianship skills subjects is 10 to 12 years.

Studies completed in a specialised music class, other music schools or music camps can be validated and credited to the student. For more information, contact your office or music teacher. If the student has acquired skills and knowledge through self-study or wants to bypass level groups, competence is assessed by a proficiency test.

## ENSEMBLE STUDIES

At the stage required for their studies, students regularly participate in orchestral playing and/or other ensemble playing/singing. Rehearsal times and places are announced on the conservatory's website, in Wilma and in this study guide. Contact your teacher for more information.

Classical: [www.oulunkonservatorio.fi/perusopetus> orkesterit](http://www.oulunkonservatorio.fi/perusopetus/orkesterit)

Rhythm music: [www.oulunkonservatorio.fi/>perusopetus >bändit](http://www.oulunkonservatorio.fi/perusopetus/bändit)

## ORCHESTRAL ACTIVITY

**RHYTHM MUSIC BANDS WILL BEGIN THEIR ACTIVITIES on Mon 22 August 2023.**

Lists of band members will be posted on the Kotkantie bulletin board on Tuesday 15 August 2023

## DIVERSE MUSIC AND IMPROVISATION GROUP MOMUS

Experimental and improvisation group Momus will continue in the academic year 2023-24. More information will be updated.

Led by: Timo Kinnunen.

## POCO A POCO/viola players

Viola group on Mon from 17:00 to 17:45 (arrive 10 minutes early) in the bomb shelter, Beginning on Mon 28 August 2023.

Led by: Jaana Herlevi

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**POCO A POCO /cellos**

Cello group on Thu from 17:00 to 18:00 in the Small Hall,  
Beginning on Thu 17 August 2023.  
Led by: Hannele Kerkelä

**CON MOTO**

String Orchestra on Mon from 16:00 to 17:15 in Tulindberg Hall.  
Beginning on Mon 14 August 2023.  
Led by: Hannele Kerkelä

**DA CAPO**

String Orchestra on Tue from 16:30 to 17:45 (arrive 10 minutes early) in Tulindberg Hall. The orchestra practices the new repertoire also divided into smaller groups. In this case, the rehearsal may be later, 17:30-18:45, rather than at the usual time.  
Beginning on Tue 22 August 2023.

**OKKO**

OKKO chamber orchestra rehearses in Tulindberg hall on Tue from 17:45 to 19:45.  
Beginning on Tue 22 August 2023.  
Led by: Osmo Leponiemi

**TRADILA**

Folk music periodically, regardless of age or instrument. Collaboration, for example, with Antti Järvelä and Orivesi All Stars. During the summer, Tradila Day Camp in early July with Näppäri songs.  
Inquiries: Jaana Herlevi

**FESTIVO**

Symphony Orchestra Festivo rehearses periodically during school year 2023-24. The autumn period is on So 26.11.2023-Wed 29.11.2023 and concert is on Wed 29.11.2023. First period will be led by Esa Heikkilä. Second period is on weeks 4-5, led by Erkki Lasonpalo. Marjaana Rantakeisu is responsible for the practical affairs of the orchestra.

**OULUNSALO CHAMBER ORCHESTRA**

The Oulunsalo Chamber Orchestra rehearses in the Varjakka Hall of the Oulunsalo House on Wednesdays from 18:00 to 19:30. The repertoire is tailored to the level of the

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players, but the starting level requires the player to have approximately three years of instrumentation (violin, viola, cello, bass). Beginning on Wed 16.8.2023.

Led by: Sinikka Ala-Leppilampi

## **CHAMBER MUSIC WITH PIANO**

### **Students of basic studies**

Rehearsals in class 127 on Tuesdays at 17:00-18:00, beginning on 22.8.2023

### **Students of advanced studies and 2<sup>nd</sup> degree vocational studies**

Rehearsals in Small hall on Thu from 15:30 to 17:00. Beginning on 24.8.2022.

Teacher Laura Röntynen.

All instrument players are welcome to explore the world of chamber music! The teacher helps throughout the year in forming ensembles and choosing repertoire, so you can join at any time either alone or with an existing group. Players of orchestral instruments can easily participate with a piece with piano accompaniment already found in the repertoire.

## **OTHER ENSEMBLES**

If possible, other ensembles and periods will also be organized during the school year, these will be announced separately later, and information can also be obtained from your own teacher.

## **WIND ORCHESTRAS**

### **PRIMO**

On Tuesdays from 17:00-18:15, (beginning on 15 August 2023) in Raatti.

### **SPIRITO**

On Wednesdays from 16:30 to 18:15, (beginning on 16 August 2023) in Tulindberg Hall.

### **VIRTUOSO**

On Wednesdays from 18:15 to 20:00, (beginning on 16 August 2023) in Tulindberg Hall.

### **VIVENTI**

On Mondays from 18:00 to 20:15, (beginning on 14 August 2023) in Madetoja Hall.

[seurakuntiensoittokunta.oulu@evl.fi](mailto:seurakuntiensoittokunta.oulu@evl.fi) p.040 8414680

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## **EXEMPTION FROM CHOIRS, ORCHESTRAS, BANDS AND OTHER ENSEMBLES**

Ensemble playing is an activity that belongs to each student after a certain level of age and competence has been achieved. Absence from choir, orchestra and other ensemble activities must first be negotiated with your own teacher and the teacher of the ensemble. The final decision on the exemption is made by the rector. The reason for the exemption cannot be, for example, focusing on other studies, hobbies or schooling.

## **STUDENT CONCERTS AND OULU SYMPHONY CONCERT TICKETS**

The conservatory organises concerts, matinees, and student soirees. In order to get a broad overview of music and a good music education, it is equally important to follow the performances of both your own fellow students and professional musicians. Concerts organised by the conservatory are announced on notice boards and on the conservatory's website.

Students at the Oulu Conservatory are entitled to purchase special-priced tickets for the Oulu Symphony concerts. Prices are € 8/seasonal concerts and € 16/special concerts.

**These special-priced tickets will only be on sale on the Oulu Symphony concert day in question, only from the Music Centre's ticket shop during its opening hours, and if there are still tickets left for the day's concert.** The Music Centre's ticket shop is open on concert days from 11am.

If purchased on other days, tickets cost the normal price for students / children.

A conservatory teacher can buy a ticket for their student, or parents can buy a ticket for their child. If more than one child studying at the conservatory is coming to an evening concert, a teacher/parent of one child can buy a ticket for everyone at the same time.

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## TUITION FEES

### Current students / major and minor subject 1.8.2023:

Duration of lesson: 30 minutes a week = € 180 a semester.

Duration of lesson: 45 minutes a week = € 270 a semester.

Duration of lesson: 60 minutes a week = € 360 a semester.

Duration of lesson: 75 minutes a week = € 450 a semester.

Duration of lesson: 90 minutes a week = € 540 a semester.

**In all group subjects (Musicianship skills subjects, bands, orchestras, etc.) the tuition is included in the tuition fee for the major and minor subject.**

### The following rules apply to tuition fees:

- if a student resigns/terminates his/her studies in the middle of a semester, the invoiced tuition fee will not be refunded.
- if a student resigns/terminates his/her studies before invoicing, a tuition fee will be charged until the notice of termination is received. The notice of termination must be made to the study office.
- if a student receives a place to study in the middle of a semester, the fee will be split in proportion to the number of weeks of instruction.
- if a student is granted study leave, the fee is divided in proportion to the number of teaching weeks.
- if the lessons received by the pupil are being cancelled for more than two weeks/semester for reasons depending on the conservatory, the payment is divided, at the customer's request, in proportion to the number of lessons received, so that the credit starts from the third missed lesson.
- In music play school instruction, the student can try the first two consecutive lessons for free. In case of termination, a notice must be made to the study office immediately after the free trial.
- Tuition fees are invoiced during October in the fall and March in the spring semester.

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**Group tuition fee € 130 €.** The group tuition fee is paid by students in early childhood music education (muskarit), by external students studying the musicianship skills subjects and music technology, and by external players playing in orchestras and bands.

**Registration fee has been removed on 1.8.2022**

## **STUDENT FEE**

All non-Oulu residents (home municipality other than Oulu, Ii, Kempele) are charged a student fee in addition to the tuition fee. The student fee can be paid by the student's home municipality or by the student themselves. You cannot start studying until the payments are in order. **The student fee is € 950 per academic year.**

## **SIBLING DISCOUNT**

The first child in the family pays the full tuition fee and a discount of € 35 per semester is granted for each subsequent person. Children under the age of 18 in the family are entitled to the discount. The sibling discount only applies to actual students of basic education in the arts.

Exemption from tuition fee and sister discount cannot be obtained at the same time.

**Application period: September 2023 - late applications will not be processed**

Those admitted after the application period can apply for a sibling discount within three weeks of being accepted as a student. (Date the student was enrolled!)

Application form: **Wilma> permanent bulletins**

**The sibling discount is valid for one academic year at a time.**

## **EXEMPTION FROM THE TUITION FEE**

### **Actual students**

The full exemption is granted if the total annual income of the applicant and the applicant's spouse or cohabitant, in the case of an applicant under the age of 18 their parents or guardian, is less than € 17.000.

Half-exemption is granted if the total annual income of the applicant and the applicant's spouse or co-habitant, in the case of an applicant under the age of 18 their parents or guardian is less than € 25.000.

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Revenue is taken into account on the basis of the most recent tax information provided. If the income of the applicant, the applicant's partner or spouse, the minor's parents or guardian has changed significantly compared to the tax information, the exemption will be granted on the basis of the evidence presented in accordance with the above income limits.

**The free-of-charge tuition is valid for one academic year at a time.**

**Application period: September 2023**

Those admitted after the application period can apply for exemption within three weeks of being accepted as a student. (Date the student was enrolled.)

Exemption from the tuition fee is not available to a student in group education (music play school, general subjects).

Exemption from the tuition fees can be applied on paper or using an online form found in Wilma. Those admitted as students after September apply for exemption on paper.

The online application can be found under 'lomakkeet' by the title Lukukausimaksu-vapautushakemus. Fill in the form according to the instructions and be sure to send the attachments by e-mail by the deadline. Incomplete applications will not be processed.

## **ABOUT THE INSTRUMENTS**

The conservatory has some instruments (woodwind and brass instruments, contrabasses, cellos, violas) that the student can rent for their use under certain conditions.

**Rental costs € 50 / semester. The rental period is 2 to 4 years, depending on the instrument,** after which the student must purchase their own instrument. You can inquire about the instruments and renting them from the teacher of your principal instrument or the study office.

Piano students are required to have a piano at home.

## **SUSTAINABLE DEVELOPMENT**

The Oulu Conservatory is committed to the values of sustainable development.

In its daily activities, the Oulu Conservatory strives for ecology and wellbeing. The Conservatory's various offices focus on both recycling and co-operation with other local

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actors. Every pupil, student and member of staff has a responsibility to ensure both the general cleanliness and the equal and proper treatment of all persons.

Sustainability issues are handled by a workgroup of conservatory staff, which also includes a student member. The workgroup is happy to receive initiatives or feedback if a pupil, student or guardian notices issues related to the sustainable development of the conservatory. Kestävä kehitys -team members can be reached either by asking the study office or the teachers at the conservatory.

## CONSERVATORY PREMISES

Music Centre	Leevi Madetojan katu 1 – 3	Mon-Thu <b>8:00 – 20:30</b> Fri <b>8:00 – 19:30</b>
Pohjankartano C1/G	Leevi Madetojan katu 1	
Pohjankartano C3/K	Leevi Madetojan katu 1	
Kotkantie 1, wing E1	Kotkantie 1	Mon-Fri 12:30-18:30 (the door is open)

### **Access always through wing E1**

Rhythm music is taught on the second floor except for the teaching of drums which takes place in the bomb shelter in the basement.

Teaching in Oulunsalo	Mäntypellonpolku 10	Mon-Thu <b>8:00 – 20:30</b> Fri <b>8:00 – 15:30</b>
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## CONTINUING STUDIES IN THE ACADEMIC YEAR 2024-2025

**If you do not continue your studies** in the academic year 2024 – 2025, **inform** your teacher and / or study office **during April-May 2024**.

The actual continuation notice no longer needs to be made in Wilma.

If your address / home municipality / contact information changes during the academic year, **notify the study office without delay**.

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## **WHAT TO DO IN CASE OF AN ALARM**

### **FIRE ALARM**

Immediately leave the space where you are, close the door behind you, and exit the building using the nearest emergency exit. Emergency exits are marked with green signs. When you reach the emergency exit, open the door by pulling the handle marked in green and breaking the plastic that surrounds the door latch.

### **OTHER EMERGENCY**

If you notice an emergency, notify the senior attendant of the music centre immediately, either in person or by calling 044-703 7201.

For example, do not try to interfere with the activities of a person you suspect of thieving, but report it to the attendant. If you do not reach the attendant, report it to the study office on 044-703 9160, 044-703 9162 or directly to the police.

**GENERAL EMERGENCY NUMBER** **112**

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## CODE OF CONDUCT

### 1. Starting studies

At the beginning of the academic year, the student must register at the educational institution in accordance with the instructions given separately. A student who fails to register is considered to have left their place of study.

### 2. Studies

The student must organise their studies and other activities in accordance with the curriculum of the educational institution.

The participation in ensemble studies required by the curriculum may, at the discretion of the rector and teacher, be replaced by similar activities outside the educational institution.

According to the curriculum, the student participates in concerts organised by the educational institution as a performer and listener.

### 3. Lessons and degrees

The student must attend their lessons regularly and accurately and prepare carefully for them.

If a student is unable to attend classes due to illness or other acceptable reasons, they must inform their teacher as early as possible.

A student is not entitled to retrospective lessons that have been cancelled due to their own absence. The teacher is not obligated to transfer lessons outside the schedule.

The student is entitled to the lessons they have lost due to an obstacle to the teacher. Lessons missed due to teacher's illness or other impediment approved by the rector will be discussed with the rector (more than two lost hours per academic year).

Student assessment is carried out according to the curriculum.

### 4. Teaching materials

The student must acquire the sheet music, books and other teaching materials they need. When lending instruments, regulations given separately for them are followed.

If a student loses or damages musical instruments, sheet music, books, etc., they have lent, they are obliged to compensate for the damage they have caused.

### 5. Fees and Reimbursements

The student must pay the tuition and student fees (enforceable) and other reimbursements imposed by the educational institution. The Conservatory owns the rights to its recordings.

### 6. Announcements concerning studies

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Before the end of the spring semester, the student must notify the resumption, suspension or termination of their studies by the deadline. Changes in a student's contact information must be reported immediately to the study office. The rector's permission must be obtained for the temporary suspension of studies.

## **7. Discipline**

The student is obliged to follow the regulations and instructions issued by the rector, the subject director and the teachers regarding the studies and public order at the educational institution. If a student violates the internal order of the educational institution, the procedure is followed in accordance with the provisions of the management and operating rules of the educational institution.

Disciplinary sanctions:

1. Rector's warning
2. loss of the right to study.

a) The absence of a student from his or her lessons or activities of a choir, orchestra, etc. without a valid reason or without prior notice may result in a disciplinary sanction

b) Failure to comply with the ensemble study obligation required by the provisions of the curriculum without the exemption granted by the rector will result in a disciplinary sanction

(c) The student or their guardian shall be liable in the event of damage to the facilities or movable property of the educational establishment caused by the student.

d) A student of the conservatory is not allowed to let outsiders enter the teaching facilities of the Conservatory.

f) The possession and use of intoxicants and drugs and being under their influence in the territory of the educational institution, at events organised by the educational institution for its students and during travel is prohibited.

g) Gambling and playing games for money on the premises of the educational institution is prohibited.

h) Smoking and the use of tobacco products on the premises of the educational institution is prohibited.

(i) The rector, the head of department and the teacher have the right to remove, for the remainder of the lesson, a student who does not comply with the order to leave from the classroom or other classroom or from an event organised by the educational institution.

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j) A student who disrupts the teaching or otherwise violates the order or acts fraudulently may be given a written warning. If the violation is serious or if the pupil continues the inappropriate behaviour after receiving a written warning, they may be expelled from the institution for a fixed period of up to one year.

**8.** Matters not specifically mentioned in this code of conduct shall be governed by the Finnish laws and regulations and the institutions' own guidelines and rules.

**9.** These rules must be visible to members of the Oulu Conservatory community in Wilma.

**10. Validity**

This code of conduct has entered into force on 1 January 2020 and replaces the previous code of conduct.

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